



Central Institute of Psychiatry, Ranchi
Nursing Officer Recruitment Common Eligibility Test (NORCET) 8
Notice No.A.12019/02/2024-Estt. Date: 03.03.2025



It has been decided to fill up the vacant posts of Nursing Officer at Level 07 in the Pay Matrix (Rs. 44900-142400) Group-B for **Central Institute of Psychiatry, Ranchi** through the Nursing Officer Recruitment Common Eligibility Test (NORCET)-8, to be conducted by AIIMS New Delhi as per available vacancies in the Institute.

Eligibility Criteria for appearing in NORCET

Essential Qualification

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| I | a. B.Sc. (Hons.) in Nursing from a recognised University or Institute; or Regular Course in B.Sc Nursing from a recognised University or institute; or Post Basic B.Sc Nursing from recognised University or institute;
b. Registered as a nurse or nurse and mid-wife with State Nursing Council. |
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OR

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| II | a. Diploma in General Nursing Mid-wifery from a recognised Board or Council;
b. Registered as a nurse or nurse and mid-wife with State Nursing Council; and
c. One year experience in a minimum fifty bedded Hospital after acquiring the educational qualification. |
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Age Limit:

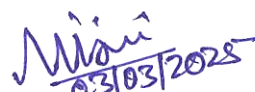
1. Not exceeding thirty years. (Relaxable for Government servants upto five years in accordance with instructions or orders issued by the Central Government.)
2. Age shall be counted on the last date of closing of the application form.

APPLICATION FEES:

- A) General/OBC Candidates - Rs.3000/- (Rupees Three Thousand only)
B) SC/ST Candidates/EWS - Rs.2400/- (Rupees Twenty-Four Hundred only)
C) Persons with Disabilities - Exempted
- The candidate can pay the prescribed application fee through DEBIT CARD/CREDIT CARD/ NETBANKING. Transaction / Processing fee, if any, as applicable, will be payable to the bank by the candidate.
 - **Application fee, once remitted, shall not be refunded under any circumstances.**
 - Applications without the prescribed fee would not be considered and summarily rejected.
 - **Application Fees of SC/ST candidates who appear in the Examination will be refunded after the declaration of results in due course of time after verification SC/ST certificate to be uploaded at a later stage.**

Online (CBT) for Stage I: NORCET Preliminary, Date: 12th April, 2025 (Saturday),
Online (CBT) for Stage II : NORCET Mains, Date: 2nd May, 2025 (Friday)

Related details can be seen on our website www.cipranchi.nic.in and AIIMS website www.aiimsexams.ac.in


03/03/2025
Director

Central Institute of Psychiatry
Kanke, Ranchi-834006

GENERAL CONDITIONS

1. The posts carry the usual allowance as admissible to Central Government Servants of similar status stationed at respective cities of respective Institutes/Hospitals.
2. The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through **ON-LINE** mode. The Online applications can be done through the website www.aiimsexams.ac.in from **24.02.2025 to 17.03.2025 upto 5:00 P.M.** No documents, including the online application form, are required to be sent in Physical form. Any kind of Physical document regarding registration will be treated as null and void and will be destroyed. **However, all the applicants are advised to keep a copy of the Application Form with them, along with proof of payment, for their records. Correction in registration will not be considered through any mode i.e. Email/letter. Hence, candidates are advised to fill their registration form carefully as no correction will be allowed after specified dates as per the procedure.**
3. Candidates are advised to **self-check their eligibility** before applying to any post to escape from denial after selection.
4. As the examination will be conducted without any scrutiny on eligibility, a candidate will be treated as disqualified from beginning in case ineligibility detected at any stage of recruitment process.
5. **Reason for rejection/Status of application:** Only for candidates requiring correction during status in Registration OR Completion of application form only for those who had made payment, the edit panel will be available from 26.03.2025 to 01.04.2025. Applicants may note that further correspondence will NOT be entertained in this regard. Change in reservation categories applied is not allowed once registration fees are submitted. Candidature will be cancelled in case found incorrect information at any stage of recruitment.
6. Applicants may note that further correspondence will NOT be entertained in this regard. Categories from SC/ST to UR/OBC/EWS cannot be corrected once registration fees are submitted. Candidature will be cancelled in case found incorrect information at any stage of recruitment. The edit window is not an extension of the date, and the last date of online registration as published shall be treated as the last/closing date for all recruitment purposes under this NORCET unless explicitly mentioned for any requirement for the conduct of NORCET.
7. The On-line portal for application will be closed by **05:00 PM on 17.03.2024**. The candidature of applicants who fail to complete the online application by the stipulated date and time will not be considered and rejected. No correspondence in this regard will be entertained. However, those who have paid the examination fee by the closing date may be allowed to edit during the opening of the edit panel.
8. Those applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must fulfil all the eligibility criteria as of the closing date of online submission of applications, failing which their application will be summarily rejected. Required educational qualification/experience should be completed on or before the last date of the online submission of the application. In the case of educational qualification, the candidate should have completed the residency period for the desired educational qualification, including internship, on or before the last date of online application submission. Likewise, the candidate must have completed the duration of desired experience on or before the cut-off date, i.e. last date of submission of the online application. Recruitment Rules of respective AIIMS/Institutes will be applicable for selection and based on merit as per NORCET Score.
9. **The candidate must ensure that images of the photo, signature and thumb impression should be as per the guidelines mentioned in the 'Upload Image Instructions' given in the General links and are visible clearly in the preview at the time of filling out an application in online mode. If the photo/signature/thumb impression image is not as per instructions given in the 'Upload Image Instructions' in that case, your application will be rejected. Due diligence and care should be taken while uploading images of photo, signature and thumb impression.**

10. No Objection Certificate

No Objection Certificate from the present employer (In case of candidates working in Government/Semi or Quasi Government/PSUs/Autonomous Bodies or any institution funded by Government) is mandatory, otherwise, candidature will not be considered for any post. Therefore, candidates are requested to obtain the same before applying. Further, it is mandatory to produce the same NOC at the time of Document Verification.

Candidates, who are working as contractual employee in Government/Semi Government/PSUs/Autonomous Bodies or any institution funded by Government, also have to produce NOC mandatorily.

11. AGE RELAXATION:

- Crucial date to determine eligibility in terms of the age of candidates will be the last date for Online submission of applications.
- SC/ST/OBC candidates who opt to apply for unreserved vacancies will not be eligible for age relaxation or relaxation in cut-off marks otherwise allowed to those belonging to these categories. Further, reserve category candidates (SC/ST/OBC) who become eligible by age relaxation applicable in their case will be considered only for reserved seats of the category to which they belong even if they have the merit to be considered otherwise for UR.
- In pursuance of guidelines contained in DOPT OM No. 1667569393892 dated 06.09.2022, the age concession to the persons with disability shall be admissible irrespective of the fact whether the post is reserved for person with disability or not, provided the post is identified suitable for relevant category of disability.
- PWBD candidates with disabilities mentioned in Section 34 (1) of Rights of Persons with Disability Act, 2016, and as identified by the Institute the post of Nursing Officer is identified for (a) **OA, OL, CP, LC, Dw, AAV, (b) SLD and (c) MD involving (a) to (b)** provided they have benchmark disability of equal to or more than 40%.
- Age relaxation is permissible to various applicants is as under: -

S.No.	Category	Age Relaxation permissible beyond the Upper age limit beyond 30 years.
1.	SC/ST	5 years
2.	OBC	3 years
3.	PWBD	10 years, subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.
4.	PWBD + OBC	13 years, subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.
5.	PWBD + SC/ST	15 years, subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.
6.	Ex Servicemen and commissioned Officers including ECO/SSCOs	Length of military service plus 03 years (See Annexure-II for detail)
7.	Central Govt. Civilian Employees – for Group B posts*	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt for online submission of application	5 years
	2) Central Govt. Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date for online submission of application.	8 (5 +3) years

3)	Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for online submission of application.	10(5+5) years
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Note:

1. The upper age limit in respect of Scheduled Castes, Scheduled Tribes, Ex-Servicemen and other special categories of persons etc. shall be relaxable in accordance with the orders issued by the Government of India from time to time.

Caste/Category Certificates

- (i) Candidates applying under OBC category must produce the valid caste certificate in the format provided by the DoP&T vide O.M No. 36036/2/2013-Estt. (Res.) dated 30.05.2014 and further clarification issued by DoP&T OM No. 36036/2/2013-Estt (Res-I) dated 31.03.2016. The certificate must mention the non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993). The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs (notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website <http://ncbc.nic.in>, shall be eligible to be considered under the OBC category (Validity period of OBC Certificate in respect of non-creamy layer status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be issued for the financial year 2024-2025 (which is the year of advertisement) (considering income upto financial year ending on 31st March, 2024), issued from 1st April 2024 to 17th March, 2025.
If the applicant does not have the OBC non-creamy layer certificate valid for the financial year 2024-2025 at the time of registration, the applicant must upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of the OBC non-creamy layer certificate application. However, at the time when asked to submit/upload the valid certificate, the applicant must produce the applicable certificate valid for financial year (2024-2025) as said above. This additional certificate (if any) must have a reference of his/her already issued original caste certificate.
- (ii) The vacancies advertised under EWS Category are as per the instructions issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India, vide OM. No. 36039/1/2019-Estt (Res), dated 31.01.2019. Application under EWS category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of genuineness of the certificate by the issuing authority. In pursuance to DoP&T OM No. 36039/1/2019-Estt (Res), dated 31.01.2019, a EWS certificate issued in prescribed format for employment in Central Government on the basis on income of financial year 2023-2024 issued from 01.04.2024 to 17.03.2025 valid for the year 2024-2025 will be considered valid.
- (iii) Eligibility under SC/ST category will be applicable as per Govt. of India guideline.
- (iv) Candidates who fail to produce valid category certificate OBC/EWS/SC/ST/PwBD etc during document verification or as and when required to produce the same, the candidature will be cancelled. **All candidates are advised to obtain required valid category certificate in advance to avoid cancellation of candidature at any stage of the recruitment process.**
- (v) Candidates who have claimed the reservation category and failed to produce a valid category certificate as applicable as per published criteria the candidature shall be cancelled in the reserved category, and allocated seats shall be forfeited.
- (vi) Reservation for PwBD will be as per the guidelines/Instruction contained in DoP&T OM No.36035/02/2017-Estt (Res) dated 15.01.2018 with regard to reservation for persons with disabilities. Only such persons would be eligible for reservation under PwBD quota in service/posts who suffer from not less than 40% of physical disability. Person who wants to avail the benefit of reservation would have to submit a Disability Certificate as issued by a Competent Authority in prescribed format. However, the candidature of PwBD applicant is subject to evaluation by a

Medical Board duly constituted by the Executive Director of respective AIIMS or by the respective institute. This Medical Board will evaluate suitability of candidates for the post he/she is being considered for. All the instructions of Govt. of India as amended and as applicable in this matter will be followed. The post of Nursing officer is identified for (a) OA, OL, CP, LC, Dw, AAV, (b) SLD and (c) MD involving (a) to (b) category, that the candidates with such disabilities may apply for the post identified under PWBD quota and mentioned against such posts. Abbreviations of above categories are as under:-

LD = Locomotor Disabilities : OA= One Arm, OL=One Leg, CP= Cerebral Palsy, LC= Leprosy Cured, Dw= Dwarfism, AAV=Acid Attack Victims (Category (c), SLD= Specific Learning Disability

See ANNEXURE-III for important guidelines

12. Educational qualification certificates/Category Certificates etc. must be submitted as and when required by AIIMS New Delhi or by the respective Institute and also on the day of document verification, failing which candidature will be cancelled. No additional time will be allowed for submission and no correspondence will be entertained in this regard.
13. The detailed information viz. (date of uploading of Status of application, date of uploading of Admit card etc.) related to conduct of Examination and its result will be uploaded by the Examination Section, AIIMS, New Delhi in due course of time in the website www.aiimsexams.ac.in. Candidates are advised to download their Admit Card from AIIMS web site www.aiimsexams.ac.in as no admit card will be sent by post.
14. The candidates are advised to bring Admit Card downloaded from AIIMS website at the time of Online (CBT) mode Examination and hand over the same to the Invigilator after completing the Examination, failing which their candidature/performance in the Online (CBT) mode Examination will not be considered.
15. The original certificates/documents of qualified candidates will be verified by respective AIIMS/Hospitals for which dates will be notified by respective AIIMS/Hospitals. On the basis of the Online (CBT) mode Examination, the provisionally qualified candidates will be required to produce original certificates as given below, along with one photocopy of all these documents, which are, duly attested/self-attested. Documents required are (i) a Copy of the downloaded Registration Slip of the on-line application form. (ii) Copy of downloaded Admit Card. (iii) Certificate showing the Date of Birth. (iv) Caste certificate/Income & Asset Certificate as applicable if applied under SC/ST/OBC/EWS category issued by the competent authority. (v) Disability Certificate, if applied under PWBD category. (vi) Certificate from the competent authority in a case where age relaxation has been sought for the basis other than caste/PWBD(vii) 'No Objection Certificate' if in regular employment. (viii) Education qualification (ix) INC/State Nursing Council registration (x) Experience certificate, if any (xi) Any other certificate as required to submit.

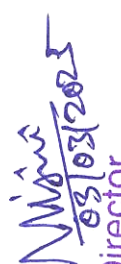
All candidates must note that *It is assumed that you are in possession of all required certificates to substantiate your eligibility on the day of the online application/day by which is required to be submitted by the respective Institute as per validity published in this notice, including category certificate/ employer NOC, qualifying certificates etc., and are mandatorily required to submit as and when demanded. No additional time will be granted to obtain a certificate from issuing authority. The decision of the respective competent authority at the allocated Institute shall be final in this regard.*

Rules of Scribe and Compensatory Time

The rules for scribe and compensatory time as per the OM of the Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment dated 29th August 2018, corrigendum dated 8th February, 2019 and OM dated 10th August 2022.

Eligibility for Scribe and/or compensatory time:

- I. The persons with Benchmark Disabilities (PwBD) defined under section 2(r) of the RPWD Act, 2016.


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Director
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- A. Persons with Benchmark Disabilities in the categories of blindness, locomotor disability (both arms affected – BA) and cerebral palsy will be provided with the facility of a scribe if desired by the person against self-undertaking as per Appendix A Part A-1.
- B. The PwBD candidates in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy are allowed Compensatory Time of twenty minutes per hour of the examination if desired by the person against self-undertaking as per Appendix A Part A-1.
- C. In the case of other categories of Persons with Benchmark Disabilities as defined under section 2(r) of the RPWD Act, 2016, the facility of scribe / Compensatory time will be allowed to such applicants on the production of a certificate to the effect that the person concerned has physical limitation in to write, and scribe is essential to write the examination on his behalf from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution as per the prescribed proforma (Appendix A Both part A-1 and A-2).
- D. Scribe may be required to register on AIIMS portal as per instruction of AIIMS.
- II. **The persons with specified disabilities covered under the definition of section 2(s) of the RPWD Act, 2016 but not covered under the definition of section 2 (r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.**
 - A. In the case of those with less than Benchmark disabilities as defined under section 2(r) of the RPWD Act, 2016, the facility of scribe and or / Compensatory time shall be granted solely to those having difficulty in writing subject to the production of a certificate to the effect that the person concerned has physical limitation to write and that scribe is essential to write examination on his/her behalf from the competent medical authority of a Government Health Care institution as per prescribed proforma (Appendix A Both part A1 and A-3).

Note: -

1. All required certificates must be uploaded at the time of registration, failing which no facilities will be provided on the day of examination.
2. The applicants have the discretion of opting for his/her scribe or requesting the Examination Section for the same and should indicate their choice at the time of Completion of the Application for the Test.
3. In case the applicant opts for his/her own scribe, then additional information related to the scribe will be sought from the applicant before the examination. The qualification of the own scribe will be one step below the minimum qualification criteria of the Test (i.e. one step below (GNM/B.Sc in Nursing/equivalent). However, the qualification of the scribe will always be matriculate only. If the applicant has opted for his/her own scribe and does not bring own scribe on the day of the examination, then it will not be possible for AIIMS to arrange a new scribe.
4. AIIMS reserve the right to not allow own scribe.
5. If the applicant has opted for his/her own scribe, the Remuneration/Honorarium/TA will be the applicant's sole responsibility.
6. The Scribe can render only assistance to the candidate, i.e., reading instructions, test paper and mouse clicks, if the candidate is not able to do so. Explanation/Interpretation of question paper is strictly prohibited and may result in cancellation of the candidature and legal action against scribe.

All persons eligible for scribe and/or compensatory as described above shall be provided compensatory time of not less than 20 minutes per hour of examination.

16. Those who are in employment with state/Central Govt/PSU, must submit a **"NO OBJECTION CERTIFICATE"** from the employer at the time of verification of documents or as asked to upload. Failure to submit/upload NOC by the due date will lead to the cancellation of the candidature. Under special circumstances, submission of proof of acceptance of resignation by the current employer and proper relieving letter in original from respective employer may be considered at the time of joining as implied NOC at the discretion of respective competent authority at the allocated Institute.
17. Canvassing in any form will be a disqualification.
18. After selection on any advertised posts place of posting will be subject matter of respective AIIMS/Institutes as per applicable rule in respective AIIMS/Institutes.

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19. Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts only.
20. In anticipation of the huge number of applicants, scrutiny of the eligibility criteria, category certificate etc. may not be undertaken at the time of Recruitment Examination. Therefore, the applications are accepted provisionally only. The candidates are advised to go through the requirements of educational qualification, age etc. and satisfy themselves that they are eligible as per recruitment rules of respective Institute, before applying. Candidature will be cancelled at any stage if any information or claim is not found substantiated including when the scrutiny of documents is undertaken by the concerned AIIMS/Institutes. Based on the declaration made by the candidate in their Online Application Form, they will be provisionally declared eligible to appear for Online (Computer Based Test) Recruitment Examination. However, a preliminary scrutiny will be made based on information provided in the application form before declaration of NORCET Main exam. All Selection will be made in order of merit as per NORCET Main Score in any AIIMS/Hospital. Qualified/Selected candidates are subject to multi stage document verification in online/offline mode as prescribed including verification by respective AIIMS/Hospital from original & others. **If anyone is found not fulfilling the prescribed qualification / experience and any other eligibility criteria as per the advertisement/Recruitment Rules, at any stage of process, his/her candidature will be treated as cancelled without any further notice and seat will be forfeited.** In case where a candidate is claimed any reservation category in his/her application and allotted any seat as per merit cum choice and fails to produce valid category certificate as and when required, the candidature will be cancelled without any further notice and seat will be forfeited. No claim on any seat will be entertained.

21. Pattern & Scheme of Examination

I. Pattern

NORCET examination will be conducted in two successive stages as described below :

Stage I: NORCET Preliminary

Stage II: NORCET Main

1. Stage I: NORCET Preliminary

a. Scheme of Examination

- i. The NORCET Preliminary stage is a qualifying examination where a candidate who qualifies in the test will be allowed to appear in Stage II: NORCET Main, subject to conditions as described below for preparation of the list of candidates called for Stage II.
- ii. NORCET Preliminary will not be used for deciding Merit/Rank for final selection.
- iii. The duration of the examination shall be 90 minutes.
- iv. 100 MCQs of 100 marks with four alternatives for each question. (20 MCQs related to General Knowledge & Aptitude & 80 MCQs related to the syllabus of Nursing courses being taught at the essential qualification level)
- v. There will be a negative marking of 1/3 marks for each wrong answer.
- vi. Question paper will be divided in 5 sections each of 18 minutes duration, where each section will contain 20 question.
- vii. There will be sequence in which each section will be enabled to view/answer questions. Access to visible/active part to view/answer will be disabled after lapse of set duration and next section will be automatically activated/ visible and so on.
- viii. Examination will be submitted automatically. Each section will appear one by one during the 90 minutes duration at one time only. You will be allowed only to attempt questions in the currently active section which will remain enable for set time and it will never come back again for any action after moved to next section.
- ix. You will not be allowed to view or answer any questions section rather than currently active/visible part. Hence, attempt all possible question during the given time period including review of any skipped question or question marked for review etc.

Nitin
03/03/2025

Director

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- x. The qualifying marks in the Stage I: NORCET Preliminary Examination will be 50 percentiles for UR/EWS, 45 percentile for OBC and 40 percentile for SC & ST. For PWBD, an additional 5 percentile relaxation will be given irrespective of the category. Accordingly, qualifying marks for PWBD will be as follows UR/EWS-PWBD-45 percentile, OBC-PWBD-40 percentile and SC/ST-PWBD-35 percentile). As per DOPT office memorandum No. No.36035/02/2017-Estt (Res) dated 15.01.2018 same relaxed standard should be applied for all the candidates with Benchmark Disabilities whether they belong to Unreserved/SC/ST/OBC. No further relaxation of standards will be considered or admissible in favour of any candidate from any category whatsoever.

b. Preparation of List of Qualified Candidates for Stage II

- i. Candidates qualifying as per the scheme of examination in Stage I equal to 5 times the total seats in each category (UR, OBC, SC, ST, EWS) will be called for Stage II subject to the following additional points:
1. All qualified PWBD candidates will be called for Stage II.
 2. All tie cases from the qualified candidates with the last candidate in the list of candidates called for Stage II will also be called for Stage II.
 3. There may be a situation where a candidate is qualified but not called for Stage II examination.

2. Stage II: NORCET Main.

a. Scheme of Examination

- i. The duration of the examination shall be 180 minutes.
- ii. 160 MCQs of 160 marks with four alternatives for each question related to the subject covering the entire syllabus of Nursing courses being taught at the essential qualification level focused towards case scenario-based questions for testing nursing skills competency.
- iii. There will be a negative marking of 1/3 marks for each wrong answer.
- iv. Question paper will be divided in 4 sections of 45 minutes each containing 40 questions.
- v. There will be sequence in which each section, which will be enabled to view/answer questions. Access to visible/active part to view/answer will be disabled after the set duration expires and next section will be automatically activated/ visible and so on.
- vi. Examination will be submitted automatically after 180 minutes. Each section will appear one by one during 180 minutes' duration at one time only for the set section duration. You will be allowed only to attempt questions in the currently active section which will remain enable for set time and it will never come back again for any action after moved to next section.
- vii. You will not be allowed to view or answer any questions section rather than currently active/visible section. Hence attempt all possible question during the given time period including review of any skipped question or question marked for review etc.
- viii. The qualifying (percentage) marks in the NORCET Examination will be 50% for UR/EWS, 45% for OBC and 40% for SC & ST. For PWBD, an additional 5% relaxation will be given irrespective of the category. Accordingly, qualifying marks for PWBD will be as follows UR/EWS-PWBD-45%, OBC-PWBD-40% and SC/ST-PWBD-35%). As per DOPT office memorandum No. No.36035/02/2017-Estt (Res) dated 15.01.2018, the same relaxed standard should be applied for all the candidates with Benchmark Disabilities whether they belong to Unreserved/SC/ST/OBC. No further relaxation of standards will be considered or admissible in favour of any candidate from any category whatsoever.

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- ix. If a CBT examination is conducted in multiple shifts, the respective normalisation procedure at AIIMS published vide Notice No. 35/2023 dated 20.01.2023 shall be applicable.

b. Resolution of Tie Cases

In cases where more than one candidate secures equal MARKS, tie will be resolved;

(i) First, by using date of birth with older candidates placed higher;

(ii) If not resolved by (i), the number of wrong answers / negative marks will be used, wherein those with fewer wrong answers / negative marks will be placed higher;

Merit will be reflected accordingly in the NORCET Score.

II. Syllabus

The syllabus will be in accordance with education qualification and experience as mentioned in the Eligibility Section/Advertisement.

III. Preparation of Merit List & Allocation of Seats (Based on Stage II NORCET Mains)

- a) Merit List of qualified candidates shall be prepared based on performance in CBT as per qualifying criteria in Stage II NORCET Mains only. If a CBT examination is conducted in multiple shifts, the respective normalisation procedure at AIIMS published vide Notice No. 35/2023 dated 20.01.2023 shall be applicable.
- b) There may be a situation where a candidate is qualified but not eligible for any or all participating Institute/Hospital.
- c) Choices will be invited only from qualified, eligible candidates as per applicable eligibility criteria.
- d) There will only be one round of allocation of seats in general.
- e) Allocation of seats will be made in order of merit out of choices made by the candidate in order of preference.
- f) A candidate to whom a seat has been allocated out of any choice filled is mandatorily required to join the allocated seat subject to eligibility as applicable. Hence candidates are advised to fill in only those choices where they will join, as failure to join an allocated seat for any reason(s) shall lead to mandatory cancellation of candidature for that NORCET.
- g) There will not be any waiting list for NORCET to fill any remaining advertised vacancy from the pool of remaining candidates in the merit list, as NORCET has been planned to be conducted twice in a year.
- h) Detail Information on the allocation process will be published with the invitation of choices after the declaration of a list of qualified candidates.
- i) AIIMS reserves the right to invite choices at any time during the process of recruitment.

22. All candidates who wish to apply for the recruitment for the post of Nursing Officer as per the above detail are required to apply online for NORCET Examination conducted by AIIMS New Delhi on the website www.aiimsexams.ac.in.

23. **GUIDELINES/INSTRUCTIONS TO FILL APPLICATION FORM:-** See the Help Manual available online at www.aiimsexams.ac.in. For Contact detail see ANNEXURE-IV.

24. Legal and disciplinary action

Legal and disciplinary action will be initiated by AIIMS, New Delhi against persons who are found to be guilty of misconduct for reasons mentioned below (including but not limited to)

- A. Obtaining support for his/her candidature by the following means, namely: —offering illegal gratification to; or applying pressure on; or blackmailing, or threatening to blackmail any person connected with the conduct of the examination; or
- B. Impersonation; or Procuring impersonation by any person; or
- C. Any act or attempt to act or assistance in any act or attempt to act in any manner by any one including candidate from computer console/question paper etc; to transmit question outside or talking or looking into computer screen of other or moving question with fast speed without any intention to read question, or
- D. Submitting fabricated documents or documents which have been tampered with; or

- E. Providing false information regarding educational qualifications and/or experience (such as internship completion) for the sole purpose of appearing in the examination for practice or any other purposes; or
- F. Uploading irrelevant photos in the application form in place of actual photo/signature/left thumb impression; or
- G. Uploading morphed/digitally modified photos for the purpose impersonation; or
- H. Making statements which are incorrect or false or suppressing material information; or
- I. Resorting to the following means in connection with his candidature for the examination, namely: obtaining questions through improper means; finding out the particulars of the persons connected with secret work relating to the examination; influencing the personnel involved with conduct of examination.
- J. Being in possession of items prohibited or using unfair means during the examination or intoxicated.
- K. Copying the questions, misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating a disorderly scene and the like; or
- L. Harassing or doing bodily harm to the staff deputed by Examination Section, Staff employed by Vendors for the purpose of conduct of examination.
- M. Being in possession of or using any mobile phone, (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or Bluetooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device during the examination; or
- N. Violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination; or
- O. Changing seats/question paper/any devices and changing computer screen/Mouse/keyboard without proper permission.
- P. Disputing terms of advertisement after participation in the examination.
- Q. Any Scribe found solving the question in place of assisting as described i.e., reading instructions, test paper and mouse clicks.
- R. Any candidate found to be participating having incident of using unfair means in any examination conducted by AIIMS, the candidature will be cancelled without any further notice.
- S. Attempting to commit or, as the case may be, abetting the commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself liable to criminal prosecution, be liable: —
 - i. And shall be disqualified by the AIIMS, New Delhi from this/or other Examinations for which he/she is a candidate; and/or
 - ii. Shall be liable to be debarred either permanently or for a specified period: —
 - a. By the Examination Section, AIIMS, New Delhi, from any examination or selection held by them;
 - b. Any other penalty as per discretion of competent authority.
 - iii. If he/she is already in service under Government to disciplinary action under the appropriate rules.

Provided that no penalty under this section shall be imposed except after:—

- i) Giving the candidate an opportunity of making such representation in writing as he/she may wish to make in that behalf; and
- ii) Taking the representation, if any, submitted by the candidate within the period allowed to her/him into consideration.
- iii) However, depending upon the seriousness of the matter, AIIMS reserves the right to cancel candidature without issuing notice/assigning reasons for the use of Unfair means during and

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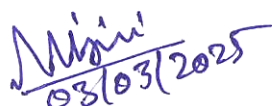
examination at the discretion of the Director, AIIMS, New Delhi, and no correspondence will be entertained.

Any person who is found by the AIIMS, New Delhi to be guilty of colluding with a candidate (s) in committing or abetting the commission of any of the misdeeds listed at Clauses 24 A to 24 R above render himself liable to action in terms of the Clause 24 S.

Legal Jurisdiction

After selection on any advertised posts place of posting will be subject matter or respective AIIMS/Institute as per applicable rule in respective AIIMS/Institute, where AIIMS, New Delhi is only examination conducting body and seats are allocated based on merit and choice of provisionally qualified candidate against vacancy reported by respective Institute. AIIMS, New Delhi is not responsible for any issues on recruitment rules, relaxation, delay in joining, rejection on grounds on eligibility, document verification, extension of time, withdrawal of seats etc.

Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts alone.


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ANNEXURE-I

The Category wise vacancy for the post of Nursing Officer at Central Institute of Psychiatry (CIP), Ranchi is as below:

S.No.	Name of the Institution	UR	OBC	SC	ST	EWS	PwBD	Total Posts
1.	Central Institute of Psychiatry, Ranchi	05	02	01	-	-	01 (for Others only)*	08

*Kindly refer the below table for the details:-

Note: -

1. The Number of vacancies mentioned is tentative and are liable to change.
2. One post of Nursing Officer which is identified SUITABLE for persons with Benchmark Disabilities (PwBD) with following Disabilities -

Type of Disability	Category of Disability	Disability permissible/suitable for jobs attached to the post (i.e. One Arm affected, One Leg affected, Both Legs affected, One Arm & One Leg affected, Both Arms affected, Low Vision, Blind etc.)
(a) Locomotors disability including cerebral palsy, leprosy cured, dwarfism, acid attack victim and muscular dystrophy	OH	OA, OL, CP, LC, Dw, AAV
(b)Autism, intellectual disability, specific learning disability and mental illness;	Others	SLD
(c) Multiple disabilities from amongst persons under clauses (a) to (b) above		MD involving (a) to (b) above

Abbreviations of above categories are as under:-

LD = Locomotor Disabilities: OA= One Arm, OL=One Leg, CP= Cerebral Palsy, LC= Leprosy Cured, Dw= Dwarfism, AAV=Acid Attack Victims (Category (c), SLD= Specific Learning Disability


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ANNEXURE-II

Age Relaxation for Ex. Serviceman category

Ex-Servicemen and Commission Officers including ECOs/SSCOs For Group 'B' posts	
Ex-Servicemen (General)	Length of Military service plus 03 years as on the Closing date for receipt of application
Ex-Servicemen (OBC)	Length of Military service plus 06 years(3 years + 3 years) on the closing date for receipt of application
Ex-Servicemen (SC&ST)	Length of Military service plus 08 years (3 years + 5 years) as on the closing date for receipt of application

NOTE-I: Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation as per rules.

NOTE-II: The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

NOTE-III: For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the time of submitting his/her application for the Post, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE FOR RECEIPT OF APPLICATION or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

EXPLANATION : An 'ex-serviceman' means a person –

- (i) Who 'has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the India Union, and
 - (a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (c) Who has been released from such service as a result of reduction in establishment; or
 - (d) Who has been released from such service after completing the specific period of engagement, other than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or
 - (e) Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or
 - (f) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1988; or
 - (g) Gallantry award winners of the Armed forces including personnel of Territorial Army; or

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(h) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

NOTE-IV: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

NOTE-V: A Matriculate Ex-Serviceman (includes an Ex-Serviceman, who has obtained the Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service as on closing date for receipt of application with Armed Forces of the Union shall be considered eligible for appointment to the Group "C" posts being advertised through this examination. Thus, those Non-Graduate Ex-Servicemen who have not completed 15 years of service as on the closing date for receipt of application or would not complete 15 years of service within the time limit specified in Note-III are not eligible to apply for this examination.

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03/03/2025
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ANNEXURE-III

Important Explanation for PWBD Candidate:

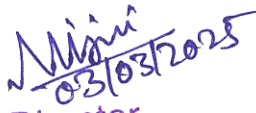
- PWBD candidates out of disabilities mentioned in Section 34 (1) of Rights of Persons with Disability Act, 2016, as identified by the Institute for (a) **OA, OL, CP, LC, Dw, AAV**, (b) **SLD** and (c) **MD** involving (a) to (b) following reservation under PWBD are eligible to apply under this category provided they have benchmark disability of equal to or more than 40%.

Abbreviations of above categories are as under:-

- LD = Locomotor Disabilities : OA= One Arm, OL=One Leg, CP= Cerebral Palsy, LC= Leprosy Cured,
- Dw= Dwarfism, AAV=Acid Attack Victims (Category (c), SLD= Specific Learning Disability
- Any candidate other than identified category as mentioned above will not be eligible for seats reserved for PwBD candidate.

Please see the Notice regarding identification of posts suitable for PWBD as per guidelines of Govt of India at URL <https://www.aiims.edu/images/pdf/notice/rectt-16-3-20.pdf>.

- As per Section 2(r) "person with benchmark disability" means a person with not less than forty per cent of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. Accordingly, for posts identified suitable for PWBD quota and as indicated against posts reserved for them, applicant should make sure that they are eligible and has desired/required disability certificate.
- After any candidate qualifies the interview/written examination/, such candidates will be subjected to medical examination by a board constituted by AIIMS to ascertain their suitability for the said post/job.
- As per DOPT office memorandum No. No.36035/02/2017-Estt (Res) dated 15.01.2018 Same relaxed standard should be applied for all the candidates with Benchmark Disabilities whether they belong to Unreserved/SC/ST/OBC/EWS. No further relaxation of standards will be considered or admissible in favour of any candidate from any category whatsoever.


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ANNEXURE-IV

Contact Information

The information will appear in the website strictly as per time schedule laid down in the information brochure/advertisement. Telephonic queries / written requests prior to the scheduled date mentioned in the information brochure/advertisement regarding receipt of application, acceptance, hoisting of admit cards etc. will not be entertained.

Enquiries relating to NORCET – 8 shall be made through Mypage under “RAISE A QUERY”

Toll-Free Number 1800117898

**(Timings 10:00 AM to 05:00 PM – Monday to Friday &
10.00 AM to 1.00 PM - Saturday)**

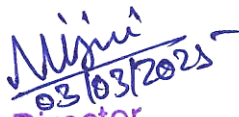
www.aiimsexams.ac.in

Assistant Controller (Exams)

Examination Section

All India Institute of Medical Sciences (AIIMS)

Ansari Nagar, New Delhi -110029


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Appendix A: Certificate regarding physical limitation in an examinee taking Computer Based Test.

APPENDIX-A-1

LETTER OF UNDERTAKING FOR USING SCRIBE/COMPENSATORY TIME

(To be submitted on or before the date as specified in Important Dates of this information brochure)

I _____, a candidate with _____ (nature of disability/condition) appearing for the _____ (name of the examination) in the District _____, _____ (name of the State). My educational qualification is _____.

I request the following and undertake to follow the procedure of examination: -

(Choose/Tick for any one of the options A or B)

☐ A. FOR SCRIBE (Tick either Sl no. 1 or 3 as applicable):

- ☐ I do hereby state that _____ (name of the scribe) will provide the service of scribe for the undersigned for taking the aforementioned examination.
- ☐ I do hereby undertake that his qualification is _____. If, subsequently, it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post, certificate/diploma/degree and claims relating thereto.

OR

- ☐ I hereby request the AIIMS, New Delhi, to provide a scribe to assist me in the above-said Examination.
Note: All persons taking scribe as above will be allowed compensatory time.

☐ B. FOR COMPENSATORY (WITHOUT SCRIBE):

My physical limitations hamper my writing capability, and I need compensatory time. In case it is found that the information declared by the undersigned, I shall forfeit my right to the post or certificate/diploma/degree and claims relating thereto.

(Signature of the candidate)

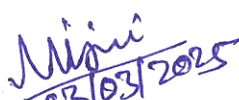
(counter signature by the parent/guardian, if the candidate is minor)

Place:

Date:

Please see that you must submit any other certificate (if applicable) within the due date as mentioned in the prospectus in addition to this, failing which the above facilities may not be provided.

Note: Unless otherwise mentioned in the advertisement Appendix-A-2/Appendix A-3 (As applicable) is mandatory alongwith this Undertaking (A-1). Please see clause Rules of Scribe and Compensatory Time of advertisement for more detail.


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Director
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CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN EXAMINEE TO WRITE

(To be submitted on or before the date as specified in Important Dates of this information brochure)

This is to certify that, I have examined Mr/Ms/Mrs _____

(name of the candidate with disability), a person with

_____ (nature and percentage of disability as mentioned in the certificate of disability),

S/o/D/o _____, a resident of _____ (Village/

District/ State) and to state that he / she has physical limitations which hampers his/her writing

capabilities owing to his/her disability.

Signature

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent
of a Government health care institution.

Name of Government Hospital / Health Care Centre with Seal

Place:

Date:

Note:

Certificate should be given by a specialist of the relevant stream / disability (e.g. Visual impairment- Ophthalmologist, Locomotor disability- Prthopaedic specialist/ PMR).

Please see that you must submit any other certificate (if applicable) within the due date as mentioned in the prospectus in addition to this, failing which the above facilities may not be provided.

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Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2 (r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.

* * * * *

This is to certify that, we have examined Mr./Ms/Mrs _____ (name of the candidate), S/o / D/o _____, a resident of _____ (Vill/PO/PS/District/State), aged _____ yrs, a person with _____ (nature of disability/ condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition. He/she requires support of scribe for writing the examination.

2. The above candidate users aids and assistive device such as prosthetics & orthotics, hearing aid _____ (name to be specified) which is/are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto _____ (it is valid for maximum period of six months or less as may be certified by the medical authority).

Signature of medical authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopedic/PM R specialist	Clinical Psychologist/Rehabilitation Psychologist/Psychiatrist/Special Educator	Neurologist (If available)	Occupational therapist (If available)	Other Expert, as nominated by the Chairperson (If any)
Signature & Name				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer.....Chairperson				

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

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(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/ Smt./ Kumari _____ son/daughter of
_____ of village/town _____
in District/Division _____ in the State/Union Territory
_____ belongs to the _____ Community which is recognized as a backward class under the
Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____
dated _____
*. Shri/Smt./Kumari _____ and/or his/her family
ordinarily reside(s) in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections
(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of
Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993**.

District Magistrate: _____ Deputy
Commissioner etc.: _____ Dated: _____

Seal:

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.


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Proforma for Economically Weaker Sections (EWS) Certificate
(INCOME & ASSESSTS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS)

Government of _____

(Name & Address of the authority issuing the certificate)

Certificate No.: _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt/Kumari _____ son/daughter/wife
of _____ permanent resident of _____ Village/Street _____
Post Office _____ District _____ in the State/Union Territory
_____ Pin Code _____ whose photograph is attested below to Economically Weaker Sections, since the
gross annual income* of his/her family** is below Rs. 8 Lakh (Rupee Eight Lakh only) for the financial
year _____ His/Her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Shri/Smt/Kumari _____ belongs to the _____ caste which
is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Centre List)

Recent
Passport size
attested
photograph of
the applicant

Signature with seal of office _____

Name _____

Designation _____

***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The authorities competent to issue EWS Certificates are indicated below:

- (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate)
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate
- (iii) Revenue Officer not below the rank of Tehsildar
- (iv) Sub-Divisional Officer of the area where the candidate and/or his/her family resides.


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Director

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