



No: DIR/1245

Dated: 20/11/2024

**REPORTING FOR THE ADMISSION OF MD PSYCHIATRY COURSE  
SESSION 2024-25 AT CIP, RANCHI**

The candidates who have been allotted MD (Psychiatry) seats in the NEET-PG Counselling, in this institute are hereby directed to report for admission within the stipulated time frame advised by the MCC from time to time. Please find below the details for candidates to note who are coming for reporting/admission to CIP, Ranchi:

E Mail Id	<a href="mailto:director@cipranchi.nic.in">director@cipranchi.nic.in</a> , <a href="mailto:nishantgoyal.cip@gov.in">nishantgoyal.cip@gov.in</a>
Account Number of College for Deposition of Fees	Not Applicable
Contact Details of Officials/ Staff Handling Admission Process	Dr. Nishant Goyal, Nodal Officer Mr. Amit Kumar Verma, PA to Director
Mobile Number of Contact Person/s	9431171162 (NG) 9162402630 (AKV)
Venue of Reporting (Room No.) for Physical Joining	Director Office, CIP, Ranchi-834006, Jharkhand
Timings/ Schedule for Joining	10:00 AM to 5:00 PM

In order to facilitate smooth counseling, please note the following:

- As advised by the MCC, please download 'SANDES' app on their mobiles to stay tuned for latest updates and information pertaining to counselling. Details are available on the website [www.mcc.nic.in](http://www.mcc.nic.in)

## **LIST OF DOCUMENTS**

The candidates who have been allotted seat at CIP Ranchi are advised to report **IN PERSON** along with their **ORIGINAL** documents for taking admission. All the documents listed below are **ESSENTIAL** documents as prescribed by the Medical Counselling Committee (MCC):

1. Admit Card issued by NBE
2. Result/Rank Letter issued by NBE
3. Allotment Letter as issued by the MCC
4. Mark Sheets of MBBS 1st, 2nd & 3rd Professional Examinations (4<sup>th</sup> Professional, if applicable).
5. MBBS Degree Certificate/Provisional Certificate.
6. Internship Completion Certificate/Certificate from the Head of Institution or College that the candidate shall complete the Internship by 31st March/or otherwise, of the year of admission.
7. Permanent/Provisional Registration Certificate issued by NMC/State Medical Council. Provisional Registration Certificate is acceptable only in cases where candidate is undergoing internship and likely to complete the same on or before 31<sup>st</sup> March/or otherwise of the year of admission.
8. High School/Higher Secondary Certificate/Birth Certificate as proof of date of birth.
- 9. 12th Marks sheet**
10. Candidates allotted seat must carry one of the identification proofs (ID Proof) to the allotted college at the time of admission (as mentioned in the Information Bulletin published by the National Board of Examinations (NBE) for AIPGMEE i.e., PAN Card, Driving License, Voter ID, Passport or Aadhar Card).
11. The Candidate should also bring the following certificates, if applicable:
  - a. SC/ST Certificate issued by the competent authority (in the format as specified in the prospectus) and should be in English or Hindi language. Sub caste should be clearly mentioned in the certificate.
  - b. OBC certificate issued by the competent authority. The sub-caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer. The OBC certificate must be in the format as mentioned in the prospectus.
  - c. EWS Certificate as per the latest guidelines laid out by DOPT Govt. of India not more than one year old, if applicable
  - d. Physically Handicapped Certificate, if applicable, issued from competent authorities as laid down by Medical Counselling Committee
12. MBBS Attempt Certificate.
13. Migration certificate from the University from which he/she passed MBBS/DPM.
14. Medical certificate of fitness from the Civil Surgeon of a Civil Hospital /a gazetted Medical Officer.
15. Character certificate from the Principal of the college last attended by him/her or from the employer.
16. No Objection Certificate from the employer/college, if applicable.
17. Passport size photograph – 1 no.

18. Caution money of Rs.3000/- (Rupees Three Thousand Only)
  19. Annexure-I (Part I and Part-II) (available from website of Medical Counselling Committee/CIP, Ranchi), which is to be signed by the candidate and guardian respectively and the student is to bring both parts of the annexure at the time of admission at this Institute.
  20. He/she should execute the bond in the form available from website of Medical Counselling Committee/CIP, Ranchi and furnish the same at the time of admission. The bond should be duly signed by a First- Class Magistrate (an/a Executive/Judicial Magistrate).
- **Candidates to also carry 01 set of photocopies of all documents/testimonials as mentioned above for the purpose of establishment section. Candidates should also carry a plastic folder with them to keep their original certificates safe.**
  - **Candidates without original certificates / documents shall not be allowed to take admission at CIP, Ranchi.**
  - **Candidates who have deposited their original documents with any other Institute / College/ University and come for admission with a certificate stating that "their original certificates are deposited with the Institute / College / University" shall not be allowed to take admission at CIP, Ranchi.**
  - **Kindly note that all admissions made without appropriate documents will be deemed Provisional, to be confirmed subject to verification of documents at the time of commencement of the course.**

**Note:** Please refer to the website [www.mcc.ac.in](http://www.mcc.ac.in) and [www.cipranchi.nic.in](http://www.cipranchi.nic.in) for any further updates

Sd/-  
Director, CIP